

## ABBERTON AND LANGENHOE PARISH COUNCIL

### COUNCIL MEETING – 13<sup>th</sup> May 2024

A meeting of the Council took place on Monday 13<sup>th</sup> May 2024 at 7.10pm, at the Village Hall, Edward Marke Drive, Langenhoe

Cllrs Present - Steve Wormell – Chair  
Victoria Weavers – Vice Chair  
Alan Frost  
James Lambert  
Malcolm Mattack

Also in attendance – CCC Cllrs Powling and Parsons, 11 members of public and Clerk

030/24	Apologies for absence CCC Cllr Davidson	
031/24	Announcements There were no announcements	
032/24	Public Questions None	
033/24	Declarations of Interest None	
034/24	Reports from County and City Cllrs CCC Cllr Powling reported that the following the recent elections, the make up of the City Council will remain unchanged and the Mayor Making Ceremony is due to take place in two weeks. Following discussions with developers, West Mersea Town Council were being gifted 6 new properties that would be operated by a charity as Alms Houses. Cllr Powling suggested that the Parish Council should consider this option when negotiating for planning gain on future developments. He also suggested that all local parishes that are successful in precuring properties should form a join charity in order that properties that couldn't be let to immediately local residents could be offered to residents from neighbouring parishes before being offered to CCC. Cllr Wormell welcomed newly elected CCC Cllr Parsons to the meeting. Cllr Parsons was looking forward to working with the Parish Council.	
035/24	Minutes of Annual Parish Meeting and Council Meeting – 8 <sup>th</sup> April 2024	

	The minutes of both meetings as previously circulated were agreed as a true record. Proposed by Cllr Mattack and seconded by Cllr Lambert	
036/24	To receive applications for the vacant Parish Councillor positions Currently there are 3 vacancies that the council may co opt and 3 applications were received. Mike Summer, Brian Bashford and Andrew Crayston were invited to explain to the members why they wished to join the Parish Council and what particular interests and skills they could bring.	Action – later in the meeting Cllrs to decide on co-option of new members
036/24	Matters arising from previous meetings <ol style="list-style-type: none"> <li>1. 20s Plenty – update. Cllrs Mattack and Lambert had finalized the petition and would be circulating to all members. The petition would be accessible on line and paper copies would also be available at various locations around the village.</li> <li>2. RCCE – to formally accept the Housing Needs Survey. It was agreed that due to the likelihood of new Cllrs joining the council that those members should have an opportunity to view the survey results prior to acceptance and holding a further meeting with the RCCE representative.</li> <li>3. To consider quote for replacement memorable oak tree – a quote had been received, but it was agreed to defer this item until later in the year.</li> </ol>	
037/24	Planning Applications and decisions received Decisions – approvals 222355 – land at Oxley House, Mersea Road 240487 – land adj. Borleys, Peldon Road	
038/24	Correspondence <ol style="list-style-type: none"> <li>1. ECC – Traffic Management Improvements – ECC Cllr Bentley had forwarded a proposal by ECC to undertake a traffic management survey in Layer Road and asked the Parish Council to suggest a location for the speed indicators. After some discussion it was agreed that the optimum location would be outside ‘Rifah’. ECC have advised that there could be a considerable wait until ECC funding become available for this survey and advised that the Parish Council could fund the survey at a cost of £368.20, this would be done much sooner. It was agreed to fund the survey.</li> <li>2. Request from resident to support speed reduction in Layer Road – resident to be advised of action in 038.2/24</li> <li>3. RCCE – Invitation to enter Village of the Year and Community Awards 204. Cllr Weavers agreed to look at this and submit an application if appropriate.</li> </ol>	Action Clerk to advise Cllr Bentley  Clerk to contact resident
039/24	Finance and Accounts – May 2024 The accounts as previously circulated – schedule 002/24 were agreed for payment. Proposed by Cllr Frost and seconded by Cllr Lambert	

	<p>A&amp;J Lighting – monthly maintenance £60.90</p> <p>A&amp;J Lighting – call out £57.60</p> <p>N Power – streetlight electricity £115.94</p> <p>C McSweeney – Microsoft 365 renewal £59.99</p> <p>J Stobart – internal audit report £230.00</p> <p>Zurich Municipal – annual insurance renewal £717.46</p> <p>Thinksay Creative – newsletter printing £476.40</p> <p>J Knight – grasscutting x2 £225.00</p> <p>Staff costs £373.75</p>	
040/24	<p>Bank reconciliation – April 2024</p> <p>Cllr Mattack had agreed the reconciliation</p>	
041/24	<p>Completion and approval of Annual Audit</p> <ol style="list-style-type: none"> <li>1. To receive and agree the report of the Internal Auditor – Mrs Stobart’s report was accepted</li> <li>2. To approve and sign the Annual Governance Statement – Section 1</li> <li>3. To approve and sign the Annual Governance Statement – Section 2</li> <li>4. To approve the commencement dates for the Exercise of Public Rights</li> </ol> <p>Proposed by Cllr Wormell and seconded by Cllr Mattack that the End of Year Accounts be accepted. All agreed. Cllr Wormell and the Clerk signed the appropriate forms.</p>	<p>Action Clerk to forward information to the external auditor and advertise the Exercise of Public Rights</p>
042/24	<p>CCC – Local Plan review and report of meeting with CCC on 7<sup>th</sup> May</p> <p>Cllrs Wormell, Weavers and Frost and CCC Cllr Davidson met with two representatives from the CCC Planning Department. The meeting visited various sites around the village and Cllrs expressed their views on future development in the village. Once the call for sites exercise has proceeded, the next step will be for a public meeting to be organised for residents to attend.</p>	<p>Action Clerk to thank CCC reps for attending</p>
043/24	<p>CCC – Net Zero Carbon Homes and Buildings consultation</p> <p>Noted</p>	
044/24	<p>Representatives Reports</p> <ol style="list-style-type: none"> <li>1. Footpaths and tree warden – Cllr Mattack had cleared overhanging foliage from a No Waiting in Bracken Way</li> <li>2. Abberton and Langenhoe Community Association – the Quiz Night on 10<sup>th</sup> May was well attended as was Ed’s Bar on 3<sup>rd</sup></li> </ol>	

	<p>May. The bar will be open to residents on 24<sup>th</sup> May but no food will be available. The Village Fete is on 15<sup>th</sup> June</p> <ol style="list-style-type: none"> <li>3. Edward Marke Trust – some plots still available</li> <li>4. Church Matters – nothing to report</li> <li>5. Grasscutting – on going</li> <li>6. Neighbourhood Watch – nothing to report</li> <li>7. Youth Liaison – nothing to report</li> <li>8. Finance Working Party – nothing to report</li> <li>9. Property Maintenance – the new bench seat and noticeboard have now been installed. An old bench seat had been relocated to the Petanque Court</li> <li>10. CALC – nothing to report</li> <li>11. Speedwatch – nothing to report</li> <li>12. Highway Issues – nothing to report</li> </ol>	
	In accordance with The Public Bodies (Admission to Meetings) Act 1960 Sec (2), the meeting was closed to allow members to discuss a confidential item	
045/24	<p>To consider applications to join the Council</p> <p>It was unanimously agreed to invite all 3 applicants to join the Parish Council</p>	Action Clerk to provide necessary information to new Cllrs
046/24	Date of next meeting – 3 <sup>rd</sup> June 2024	