

## ABBERTON AND LANGENHOE PARISH COUNCIL

### COUNCIL MEETING – 3<sup>rd</sup> June 2024

A meeting of the Council took place on Monday 3<sup>rd</sup> June 2024 at 7.30pm, at the Village Hall, Edward Marke Drive, Langenhoe

Cllrs Present - Steve Wormell – Chair  
Victoria Weavers – Vice Chair  
Brian Bashford  
Andrew Crayston  
Alan Frost  
James Lambert  
Malcolm Mattack  
Micheal Summer

Also in attendance – CCC Cllr Parsons, 6 members of public and Clerk

047/24	Apologies for absence CCC Cllrs Powling and Davidson	
048/24	Announcements None	
049/24	Public Questions None	
050/24	Declarations of Interest Cllr Wormell declared a prejudicial interest in item 054/24 Cllr Frost declared a non prejudicial interest in item 059/24	
051/24	Reports from County and City Cllrs CCC Cllr Parsons reported that there was no overall majority at the City Council and negotiations were on going between the political parties to achieve a working model going forward. He will look into the issue of non-delivery of recycling sacks and confirmed that levelling up grants were still available.	
052/24	Minutes of Annual General Meeting and Council Meeting – 13 <sup>th</sup> May 2024 The minutes of both meeting as previously circulated were agreed as a true record. Proposed by Cllr Frost and seconded by Cllr Mattack	
053/24	Matters arising from previous meeting 1. 20's Plenty – update, the petition is now active and a hard copy is available in the Community Shop and at the Coffee Exchange. A link to the online petition is on the website and has been uploaded to the Facebook page	

	<p>2. ECC Traffic Management Survey, Layer Road – Confirmation of the location for the survey has been received from ECC Highways and the Clerk is awaiting an invoice to pay for the survey (Min 038.1/24). The survey will then go ahead</p> <p>3. RCCE, Village of the Year awards – Cllr Weavers had completed and submitted applications for three categories</p>	
054/24	<p>Planning Applications and decisions received</p> <p>241091 – Langenhoe Hall, Langenhoe Hall Lane – Agricultural Determination for excavation of agricultural land to construct agricultural reservoir – no objection</p> <p>Decision Notice</p> <p>240225 – Manwood Chase, Mersea Road – refused</p>	
055/24	<p>Correspondence</p> <p>Essex Highways – Invitation to participate in Winter Salt Bag scheme for 24/25 – additional supplies are not required this year</p>	Action – Clerk to advise ECC
056/24	<p>Finance and Accounts – May and June 2024</p> <p>The accounts as previously circulated – schedule 003/24 and 004/24 were agreed for payment. Proposed by Cllr Frost and seconded by Cllr Mattack</p> <p>Adexa Direct Ltd £2755.20</p> <p>EALC – course fees £240</p> <p>J Knight – grass cutting £175</p> <p>C McSweeney – salary £298.95</p> <p>HMRC – tax £74.80</p>	
057/24	<p>Bank reconciliation – May 2024</p> <p>Cllr Mattack had agreed the reconciliation</p>	
058/24	<p>To consider and agree review of Asset Register</p> <p>The Assets Register has been updated in line with the Annual Insurance renewal. Items added since last review are; new noticeboard outside Village Hall, Memorial Bench and Coronation Commemorative Plaque. Cllr Wormell proposed and Cllr Lambert seconded agreement of the updated Assets Register</p>	
059/24	<p>Community Association – to approve and agree an additional £43 grant towards equipment from Reserves</p> <p>In October 2021, the Parish Council agreed a grant from General Reserves to the Abberton and Langenhoe Community Association (Min 101/21) towards essential maintenance for the Village Hall.</p>	

	In September 2023, £7747 was claimed towards new flooring for the Main Hall and in May 2024 the remainder of the grant - £2253 was claimed for the purchase of essential equipment for the kitchen. The final invoice for the kitchen equipment was £2296 and the ALCA are requesting the additional £43 be granted from General Reserves. Cllr Wormell proposed and Cllr Lambert seconded granting an additional £43 from Reserves	
060/24	End of Year Accounts – transfer of remaining funds to reserves At the end of the financial year 2023/24 there was a balance of £1336 remaining. The Clerk suggested that if the £43 requested by the ALCA is granted, the remaining balance - £1293 could be transferred to General Reserve. Agreed	
061/24	To agree changes to the bank mandate Former Cllr Simon Dougherty needs to be removed from the bank mandate and Cllr Weavers will be added.	Action – Clerk to arrange changes to bank mandate
062/24	RCCE – Housing Needs Survey – to agree final draft and consider inviting RCCE representative to September meeting It was agreed to invite Laura Atkinson from RCCE to attend the September meeting to advise on how the results of the survey can be used moving forward. Cllr Bashford suggested that the need for affordable housing could be met from the proposed development on Peldon Road and offered to make an initial approach to Mersea Homes.	
063/24	To consider purchase of new laptop for Clerk Deferred to next meeting	
064/24	To confirm attendance of Cllr Bashford at New Cllr Training Days and Cllr Weavers at Chair Training Days and application for bursary's Agreed	
065/24	To agree Cllr responsibilities Cllr Summer will assume responsibility for Property Maintenance and Cllr Crayston will look at Highway Issues. Cllr Weavers will join the Finance Working Party. It was agreed to remove Youth Activities.	
066/24	Representatives Reports 1. Footpaths and tree warden – vegetation in Mersea Road close to the location of the previous School Crossing Patrol was blocking the sight lines. Cllr Frost will speak with the house owner. PROW between Bracken Way and Mersea Road was visited by ECC Maintenance Team but the result was poor. There is a lot of mud on Peldon Road from the development sites at Borleys and Peldon Road	

	<ol style="list-style-type: none"> <li>2. Abberton and Langenhoe Community Association – next pub night is 7<sup>th</sup> June and there will be additional nights mid-month, but no food available. The Village Fun Day will be on Saturday 15<sup>th</sup> June with activities in the hall and on the green. Cllrs were asked to assist where possible.</li> <li>3. Edward Marke Trust – new lawnmower has been purchased and there are still plots available</li> <li>4. Church Matters – nothing to report</li> <li>5. Grasscutting – ongoing</li> <li>6. Neighbourhood Watch – new members and coordinators were still needed. There had been a reported incident in Bracken Way of persons acting suspicious in early mornings. The NHW will have a stall at the Village Fun Day to raise funds to purchase more new signage for the village</li> <li>7. Finance Working Party – nothing to report</li> <li>8. Property Maintenance – nothing to report</li> <li>9. CALC – next meeting 13<sup>th</sup> June</li> <li>10. Speedwatch – nothing to report</li> <li>11. Highway Issues – nothing to report</li> </ol>	
067/24	Date of next meeting – 8 <sup>th</sup> July 2024	