

## ABBERTON AND LANGENHOE PARISH COUNCIL

### COUNCIL MEETING – 6<sup>th</sup> December 2021

A meeting of the Council took place on Monday 6<sup>th</sup> December 2021 at 7.30pm, at the Village Hall, Edward Marke Drive, Langenhoe

Cllrs Present    Stephen Wormell – Chairman  
                      Simon Dougherty – Vice Chairman  
                      Alan Frost  
                      David Grover  
                      Doug Kibblewhite  
                      Malcolm Mattack  
                      Margaret Palmer-Slatton

Also in attendance – CBC Cllr Davidson, 1 member of public and Clerk

124/21	Apologies for absence – Cllrs Hine and Andrews and ECC Cllr Bentley	
125/21	Announcements – none	
126/21	Public Questions – thanks were expressed to James Lambert for the excellent way he had moved the Community Shop project forward. Mr. Lambert said that the xmas party for the shop volunteers had been very successful and well attended and announced that Cllr Dougherty had now taken over as Chairman of The Lion Corner Community Shop Management Committee.	
127/21	Declarations of Interest – none	
128/21	Reports from County and Borough Cllrs ECC Cllr Bentley had sent a written report which detailed how ECC had dealt with the recent changes to the COVID measures. He had printed the questionnaires for distribution on the Bracken Way estate regarding the parking issues, but was no further forward with the outstanding highway issues. CBC Cllr Davidson advised that at the CBC Full Council meeting on 2 <sup>nd</sup> December, Cllr John Jowers had been elected as Deputy Mayor for 2022/23. CBC were purchasing an electric vehicle to use for recycling collections.	
129/21	Minutes of Meeting – 8 <sup>th</sup> November 2021 The minutes as previously circulated were agreed as a correct record and signed by Cllr Wormell. Proposed by Cllr Dougherty and seconded by Cllr Kibblewhite.	

130/21	<p>Matter arising from previous meeting not dealt with elsewhere on agenda</p> <ol style="list-style-type: none"> <li>1. Streetlight electricity – the Clerk is still pursuing other companies to provide the unmetered supply</li> <li>2. Bracken Way parking questionnaire – the questionnaires have been circulated with an end date of 17<sup>th</sup> December. Cllr Mattack will coordinate the responses and report back in January.</li> </ol>	Action – Clerk to pursue electricity quotes Cllr Mattack to coordinate responses to questionnaire												
131/21	<p>Planning applications and decisions received</p> <p>213088 – Glebe Lodge, Glebe Lane – proposed annexe with removal of existing conifers and replacement privacy green wall mesh and posts – no objection</p> <p>Decision</p> <p>211580 – Oxley House, Mersea Road – approved</p>													
132/21	<p>Correspondence</p> <ol style="list-style-type: none"> <li>1. Request from resident for consideration of parking restrictions junction Edward Marke Drive/Fingringhoe Road – the members agreed that at certain times of the day parking around the junction can be dangerous. It was agreed to refer the resident to NEPP and advise that any application to them would have the backing of the Parish Council.</li> <li>2. E-On – account for streetlighting being transferred to NPower – noted</li> <li>3. ECC – four-year plan for libraries – noted</li> </ol>													
133/21	<p>Finance and Accounts – December 2021</p> <p>The following accounts were approved for payment, schedule 009/21 and signed by Cllrs Wormell and Dougherty</p> <table border="0" style="width: 100%;"> <tr> <td>A&amp;J Lighting – call out</td> <td style="text-align: right;">£253.68</td> </tr> <tr> <td>J Knight – grass cutting</td> <td style="text-align: right;">£50.00</td> </tr> <tr> <td>Thinksay Creative – newsletter</td> <td style="text-align: right;">£290.40</td> </tr> <tr> <td>C McSweeney – printer ink</td> <td style="text-align: right;">£36.59</td> </tr> <tr> <td>Suffolk Cloud – website hosting</td> <td style="text-align: right;">£125.00</td> </tr> <tr> <td>Staff Costs</td> <td style="text-align: right;">£318.25</td> </tr> </table>	A&J Lighting – call out	£253.68	J Knight – grass cutting	£50.00	Thinksay Creative – newsletter	£290.40	C McSweeney – printer ink	£36.59	Suffolk Cloud – website hosting	£125.00	Staff Costs	£318.25	
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134/21	<p>Bank Reconciliation – October 2021</p> <p>Cllr Mattack had agreed the bank reconciliation</p>													
135/21	<p>Budget/Precept 2022/2023</p> <p>The budget as previously circulated (annexe 1) was discussed and agreed. Proposed by Cllr Mattack and seconded by Cllr Frost. It was agreed to set a precept of £17175 which, should there be no changes to the CBC Revenue Grant would amount to an increase of 0.5% on 2021/2022, or 19p per property per year. It was noted that an extra £500 had been budgeted in the current year to replace the Clerks laptop. Should this not</p>													

	be replaced before the end of the current financial year, that sum would be placed in a new Reserve Fund – Replacement Office Equipment, to be used, when necessary.	
136/21	<p>Closure of ALCOVID Help group</p> <p>Cllr Dougherty outlined the reason for the group having been established in March 2020 and had requested this item to be on this agenda with a view to now closing the group. However, in light of the new restrictions put in place due the discovery of the Omicron variant, it was agreed to defer this item to the next meeting.</p>	
137/21	<p>Review of Policies</p> <p>The policies had been previously circulated.</p> <ul style="list-style-type: none"> <li>• Accessibility Statement – agreed</li> <li>• Code of Conduct – agreed</li> <li>• Data protection – agreed, it was noted this is new policy for this council</li> </ul>	Action – Clerk to upload policies to website
138/21	<p>Representatives Reports</p> <ol style="list-style-type: none"> <li>1. Footpath and Tree Warden – nothing to report</li> <li>2. Abberton and Langenhoe Community Association – the Father Xmas sleigh will tour the villages on 12<sup>th</sup> December starting at 4pm and will finish with refreshments at the Village Hall. The Carol Service will take place at 6pm on 19<sup>th</sup> December and there will be refreshments in the Village Hall afterwards, the Salvation Army band will be in attendance and all donations will be made to them. The grant request to the ECC Community Initiatives Fund towards the replacement heating had been turned down and an approach will now be made to the RCCE.</li> <li>3. Edward Marke Trust – nothing to report</li> <li>4. Church Matters – the Carol Service will be held on 19<sup>th</sup> December and a new church organist has been appointed. It was noted that the Remembrance Day Service had been well attended and the cooperation of the school and other local organisations was appreciated. Special thanks to Cllr and Mrs Frost for the excellent display on the Village Green again.</li> <li>5. Grass cutting – nothing to report</li> <li>6. Neighbourhood Watch – nothing to report</li> <li>7. Youth Liaison – nothing to report</li> <li>8. Finance Working Party – the FWP met on 17<sup>th</sup> November to discuss the budget/precept for 2022/23</li> <li>9. Property Maintenance – it was suggested that the shelter in the playground needed some maintenance, consideration to be given to setting up a Work Party in the spring to assess/undertake the work necessary</li> <li>10. CALC – meeting held on 2<sup>nd</sup> December. There was a presentation about sustainable transport and the</li> </ol>	

	<p>electric scooter trial was discussed. CBC has extended the trial in order to undertake further surveys about usage</p> <p>11. Speedwatch – nothing to report</p> <p>12. Social Media and newsletter – next newsletter will be February 2022</p> <p>13. Highways Issues – still awaiting responses from ECC Cllr Bentley</p>	
139/21	Date of next meeting – 10 <sup>th</sup> January 2022	

There being no other business the meeting closed at 8.35pm