

ABBERTON AND LANGENHOE PARISH COUNCIL

COUNCIL MEETING – 4th November 2019

A meeting of the Council took place on Monday 4th November 2019 at 7.30pm, at the Village Hall, Edward Marke Drive, Langenhoe

Cllrs Present Stephen Wormell – Chairman
 Simon Dougherty – Vice Chairman
 Jonathan Andrews
 Alan Frost
 David Grover
 Malcolm Mattack
 Margaret Palmer-Slatton

Also in attendance – Cllr J Gili-Ross, Vice Chairman of EALC, ECC Cllr K Bentley. CBC Cllr R Davidson, 3 members of public and Clerk

Prior to the start of the meeting, Cllr Gili-Ross presented the Council with the LCAS Foundation Award and congratulated the members on their efforts to obtain the award.

110/19	Apologies for absence – Cllrs Kibblewhite and Hine	
111/19	Announcements – it was noted that Mrs Joan Henderson of Bracken Way has passed away	
112/19	Public questions – none	
113/19	Declarations of Interest – none	
114/19	Reports from County and Borough Cllrs and Zone Warden ECC Cllr Bentley reported that the moving of the 30mph sign in Layer Road should be implemented soon. ECC were proposing to withdraw some of the services on bus route 63. This would result in the service only operating to Abberton every 2 hours and could have an affect on students returning from Colchester in the evenings. A consultation is currently underway and he urged everyone to respond. He acknowledged that the school crossing patrol attendant had still not been issued with a body cam and he would be arranging to meet with her again. It was noted that ECC are currently considering changing suppliers of body cams. Cllr Bentley enquired if the yellow lines in Bracken Way were being effective and was advised that they were largely being ignored and that the Zone Warden had also visited the area to warn drivers about not disposing of cigarette ends on the pavement. Cllr Bentley asked that photos of offending	

	<p>vehicles be sent to him and he would forward them onto the NEPP. It was noted that the hatch marking in Bracken Way was still to be done.</p> <p>CBC Cllr Davidson also urged residents to be encouraged to complete the ECC consultation about reductions to route 63. He also advised about a CBC consultation currently open about the rerouting of the A133/A120. The soldier statue has now been put in place and he suggested that the council may want to consider adding this to its insurance. Cllr Davidson enquired about the progress of The Lion Community Shop and Cllr Dougherty advised that he had seen the first draft of the Business Plan and explained some of things it contained. Cllr Davidson advised the meeting that the hearing for Part 1 of the Local Plan will take place in January 2020.</p>	
115/19	<p>Minutes of Meeting – 7th October 2019</p> <p>The minutes as previously circulated were signed as a correct record by Cllr Wormell. Proposed by Cllr Grover and seconded by Cllr Frost</p>	
116/19	<p>Matters arising from previous meetings not dealt with elsewhere on the agenda</p> <ol style="list-style-type: none"> 1. Defibrillator – the Clerk had been advised that S106 monies could be used to purchase a defibrillator and had obtained some information on prices and operating requirements. It was agreed that the Community Shop would be a more central location than the Village Hall and this should be pursued when the shop was open. 2. Funding for Petanque Court – the Clerk had approached the S106 Officer about funding from the Sports and Leisure budget, but was still awaiting a response. 3. Clerks forum – the Clerk had attended the recent Clerks Forum. The new Essex Police District Commander, Rob Huddleston had outlined his ideas for policing the area and the CBC Street Services Team explained the recent reorganization of the Street Services and Recycling Teams. It was noted that new software on the CBC website should make it easier to report problems and that this was their preferred method of contact. 	
117/19	<p>Planning applications</p> <p>192549 – Georgian House, Mersea Road – proposed annexe – no objection</p> <p>Decisions</p>	

	192301 – 12 Pyefleet View – single storey flat roof extension, internal layout alterations and new porch – approved											
118/19	<p>Correspondence</p> <ul style="list-style-type: none"> • ECC were consulting on changes to bus route 63, details will be put on the website and Facebook page • An invitation had been received to attend the Superfast Essex Countrywide Parish Engagement Event on 28.11.19 • ECC Highways are consulting on councils' views on the services provided and priorities, it was agreed to ask Cllr Kibblewhite to respond on behalf on the council • Essex Fire and Rescue are consulting on how they deliver future priorities. The information will be put on the website 											
119/19	<p>Finance and Accounts – November 2019</p> <p>The following accounts were approved for payment Schedule – 007/19 and signed by Cllrs Wormell and Dougherty</p> <table> <tr> <td>D A Page – grass cutting</td> <td>£594.00</td> </tr> <tr> <td>Trinity Leaded Light Windows - window for church</td> <td>£668.50</td> </tr> <tr> <td>C McSweeney – stationery and postage</td> <td>£13.02</td> </tr> <tr> <td>Royal British legion – poppy wreath</td> <td>£50.00</td> </tr> <tr> <td>Staff costs</td> <td>£254.00</td> </tr> </table> <p>Cllrs noted that the cash flow statement showed that 61% of the budget had been spent as at 4.11.19</p>	D A Page – grass cutting	£594.00	Trinity Leaded Light Windows - window for church	£668.50	C McSweeney – stationery and postage	£13.02	Royal British legion – poppy wreath	£50.00	Staff costs	£254.00	
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120/19	<p>Bank Reconciliation – August and September 2019</p> <p>This had been checked and agreed by Cllr Mattack</p>											
121/19	<p>Website – to consider a recommendation from the Finance Working Party concerning a new provider</p> <p>The EALC had provided details of some providers for consideration. The Clerk had contacted 4 who had previous experience of providing websites for parish councils and 3 had responded. Taking into account the varying costs and presentation of the websites, it was proposed by Cllr Grover and seconded by Cllr Dougherty, that the quote from Suffolk Cloud be accepted. This has a set up fee of £200 and annual hosting fee of £110. There will also be a fee of £15pa for a domain name. All agreed</p>	Action – Clerk to contact Suffolk Cloud										
122/19	<p>To consider a quote for grass cutting for 2020</p> <p>One quote had been received from the current contractor; however, it was decided to attempt to obtain two more quotes for comparison</p>	Action – Clerk and Cllr Palmer-Slatter to obtain more quotes										

123/19	<p>Representatives Reports</p> <ol style="list-style-type: none"> 1. Footpaths and Tree Warden – It was noted that Karen Newell had cleared The Folly. Cllr Mattack was pursuing Colchester Borough Homes to repair a fence which runs from Broom Way to Kingfisher Cottages that was causing an obstruction to the adjacent footpath 2. Abberton and Langenhoe Community Association – the AGM took place in October and it was noted that current funds total £14k, which is to be spent on improvements for the Hall. The recent quiz night raised £565 which will be forwarded to the Community Shop Steering Group, The Beats Working night raised £384. There were 14 tables at the recent Table Top Sale and the next one is on 23rd November. The Village Xmas Event will be on 13th December at 6pm and donations were needed for a bottle tombola 3. Edward Marke Trust – the AGM had taken place and a new Treasurer had been appointed. There is a waiting list for plots 4. Church Matters – the commemorative window has now been installed and will be blessed during the Remembrance Service on 10th November. The service will start at 10.45am and then continue to the memorial at 12 noon. The school is holding a service at the memorial on 11th November at 11am and Cllr Grover had arranged for members of the Royal British Legion to be in attendance. He had also been in contact with the German Embassy and asked if the German airmen who had lost their lives in this area could also be remembered. This had been welcomed and the embassy had sent 8 crosses to be placed at the memorial. The crosses had been engraved with the names of the airmen and a letter of thanks will be sent to Mrs Musset for undertaking this free of charge. 5. Grass cutting/maintenance – there have been 12 cuts so far and a further one was anticipated. There was some discussion concerning the quality of the work. 6. Neighbourhood Watch – nothing to report 7. Youth Liaison – nothing to report 8. Finance Working Party – the WP had met and had set a draft budget for 2020/21 which would be presented to the council once CBC had advised of the Revenue Grant. They had also made recommendations concerning the new website provider and the Clerks salary 9. Property Maintenance – nothing to report 10. CALC – the next meeting is 5th December 11. WW1 Centenary Anniversary – already reported – see item 123.4/19 	<p>Action – Clerk to write letter of thanks to Mrs Musset</p>
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	<p>12. Broadband – this is progressing and further information is awaited from County Broadband</p> <p>13. Markes Wood – nothing to report</p> <p>14. Speedwatch – nothing to report</p> <p>15. Social Media and Newsletter – still more people following the Facebook page. The next newsletter should be delivered by the end of the month</p> <p>16. Highway Issues – nothing to report</p>	
	The Clerk left the meeting at 9pm	
124/16	<p>To consider a recommendation from the Finance Working Party concerning the Clerks salary</p> <p>The Clerk has now been employed for one year and the FWP considered that an increase in salary was appropriate. The Clerk is currently paid on SCP7 and it was proposed to increase this with effect from 1st October to SCP9. It was proposed by Cllr Mattack and seconded by Cllr Grover that the Clerks salary be increased to SCP 9 wef 1st October 2019.</p>	

There being no other business the meeting closed at 9.12pm