

## ABBERTON AND LANGENHOE PARISH COUNCIL

### COUNCIL MEETING – 13<sup>th</sup> May 2019

A meeting of the Council took place on Monday at 7.30pm, at the Village Hall, Edward Marke Drive, Langenhoe

Cllrs Present     Simon Dougherty – Vice Chairman  
                          Jonathan Andrews  
                          Alan Frost  
                          David Grover  
                          Doug Kibblewhite  
                          Malcolm Mattack  
                          Margaret Palmer-Slatton

Also in attendance – CBC Cllr Mrs P Moore, 9 members of public and Clerk

027/19	Apologies for absence Cllrs Wormell and Hine. CBC Cllr R Davidson and ECC Cllr K Bentley	
028/19	Announcements The death of longtime resident Mrs Ena Ingham on 1 <sup>st</sup> May was noted. The funeral will take place at St Andrews Church on 22 <sup>nd</sup> May	
029/19	Public Questions A resident requested the Council to consider the installation of a Petanque court on land behind the Village Hall. He had obtained 68 signatures on a petition and explained that there were many local players and that the court could be used by all the community. Cllr Dougherty asked that the resident present a report to the Council with costings for the construction and maintenance	
030/19	Declarations of interest None	
031/19	Reports from ECC and CBC Cllrs and CBC Zone Warden ECC Cllr Bentley had forwarded a written report – the extension of the 30mph limit on Layer Road was progressing, but he requested assistance in obtaining the views of the residents in Layer Road and also asked that the Council submit a letter supporting the speed reduction. Cllrs Andrews and Grover will conduct the survey. The road lining on the road near the school was progressing. The result of the recent elections was reported. The Community Initiative Fund is now open for applications. ECC are consulting on changes to the	Action Cllrs Andrews and Grover to conduct survey and report back to Cllr Bentley. Clerk – to send letter of support

	<p>use of concessionary passes on Park and Ride services. Essex Trading Standards had reported concerns about the dangers of counterfeit alcohol.</p> <p>CBC Cllr Moore thanked those present for re electing her to CBC. She reported that Colchester Borough Council continues as No Overall Control. She felt that the big issue this year would be the Local Plan and urged the Council to attend the Inspectorate Meeting in the autumn.</p>	
032/19	<p>Minutes of Annual Parish Meeting – 8<sup>th</sup> April 2019</p> <p>The minutes as previously circulated were accepted as a correct record. Proposed by Cllr Grover and seconded by Cllr Palmer-Slatton</p>	
033/19	<p>Minutes of Council Meeting – 13<sup>th</sup> May 2019</p> <p>The minutes as previously circulated were accepted as a correct record. Proposed by Cllr Grover and seconded by Cllr Andrews</p>	
034/19	<p>Matters arising from previous meetings</p> <ul style="list-style-type: none"> <li>• LCAS application – the Clerk had not had time to complete the application, so this will be deferred to the next meeting</li> <li>• Local Plan – Cllr Mattack is working on this and will present to a later meeting</li> </ul>	
035/19	<p>Planning Applications and Decisions</p> <p><u>Applications</u></p> <p>190941 – 2 Bracken Way – proposed single storey rear extension and detached garage – no objection</p> <p>190948 – Langenhoe Hall – installation of secure storage container – no objection</p> <p>191011 – Ives, Mersea Road – rear double and single storey extensions – no objection</p> <p><u>Decisions</u></p> <p>180874 – the former Langenhoe Lion site – granted</p> <p>190644 – Cherry Lodge, Mersea Road – granted</p> <p>190743 – 9 Sawkins Close – granted</p>	
036/19	<p>Correspondence</p> <p>An invitation to the Chairman to attend the Election of Mayor ceremony has been received</p> <p>A further update meeting on the ECC Devolution Pilot Scheme has been arranged for 4<sup>th</sup> June at Dunmow – the Clerk will attend</p> <p>ECC are consulting on changes to the use of concessionary bus passes on Park and Ride services</p>	

037/19	<p>Finance and Accounts</p> <p>Accounts Payable – the following accounts were approved for payment – schedule 002/19</p> <table border="0"> <tr> <td>E-On – streetlighting electricity</td> <td style="text-align: right;">59.80</td> </tr> <tr> <td>A &amp; J Lighting – streetlight maintenance</td> <td style="text-align: right;">60.90</td> </tr> <tr> <td>CALC – subs</td> <td style="text-align: right;">35.00</td> </tr> <tr> <td>DAP Landscapes – grasscutting</td> <td style="text-align: right;">198.00</td> </tr> <tr> <td>G Davis – plants and printing</td> <td style="text-align: right;">24.75</td> </tr> <tr> <td>Thinksay Creative Communications Ltd –     Printing newsletter</td> <td style="text-align: right; vertical-align: bottom;">204.00</td> </tr> <tr> <td>17<sup>th</sup> Colchester Sea Scouts – plants</td> <td style="text-align: right;">35.00</td> </tr> <tr> <td>J Stobart – internal audit</td> <td style="text-align: right;">175.00</td> </tr> <tr> <td>C McSweeney – stationary and McFee renewal</td> <td style="text-align: right;">66.99</td> </tr> <tr> <td>Staff costs</td> <td style="text-align: right;">355.60</td> </tr> </table> <p>The Cllrs noted that the Cashflow as at 13<sup>th</sup> May showed an expenditure of 12.24% of the total budget</p>	E-On – streetlighting electricity	59.80	A & J Lighting – streetlight maintenance	60.90	CALC – subs	35.00	DAP Landscapes – grasscutting	198.00	G Davis – plants and printing	24.75	Thinksay Creative Communications Ltd – Printing newsletter	204.00	17 <sup>th</sup> Colchester Sea Scouts – plants	35.00	J Stobart – internal audit	175.00	C McSweeney – stationary and McFee renewal	66.99	Staff costs	355.60	
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038/19	<p>To receive and approve the report of the Internal Auditor</p> <p>The report had been previously circulated and the following points were noted;</p> <p>Assets Register – should include replacement value, original cost and insurance value – the Clerk will be working on this during the year</p> <p>Financial Controls – cheque signatories to initial invoices – now being done</p> <p>Bank reconciliations to be produced quarterly – Cllr Mattack offered to check the reconciliations</p> <p>Cllrs to inspect assets regularly – being done</p> <p>Cllrs to forecast future expenditure – noted</p> <p>Cllr Dougherty proposed and Cllr Grover seconded accepting the report of the Internal Auditor</p>																					
039/19	<p>To approve the Annual Governance Statement</p> <p>This was accepted and signed by Cllr Dougherty and the Clerk</p>																					
040/19	<p>To approve the Accounting Statement 2018/19 and Certificate of Exemption 2018/19</p> <p>The Accounts for 2018/19 had been previously circulated and were proposed as correct by Cllr Dougherty and seconded by Cllr Frost. Cllr Dougherty and the Clerk signed the Accounting Statement and Certificate of Exemption</p>																					
041/19	<p>Annual Insurance Renewal</p> <p>Quotes had been obtained from 2 companies</p> <p>BHIB Ltd - £816 including insurance tax</p> <p>Zurich Municipal - £609 including insurance tax, or £564 for a three year deal.</p> <p>Cllr Mattack proposed and Cllr Kibblewhite seconded accepting the quote from Zurich on a three year deal.</p>																					

042/19	<p>The Lion community Shop – update</p> <p>Cllr Dougherty explained that the planning application had now been granted, but there were conditions attached which the developers would like to fulfil by July 2019. The Working Party had met frequently and received a presentation from Owen Blowers outlining the details of a similar project. An application had been made to the Plunkett Foundation and as result, Cllr Dougherty had a lengthy discussion with a Consultant who had outlined the various options to move forward. The most appropriate option would be a Community Benefit Scheme, where shares would be offered to the community as a long term investment. Cllr Dougherty proposed that the Parish Council continues to support the Working Party in moving forward towards setting up a Community Benefit Scheme. Seconded by Cllr Frost, all agreed.</p> <p>The Working Party had met with the developers on 29<sup>th</sup> April and received a Heads of Terms Agreement for perusal and discussed the internal fittings requirements. The developers were proposing calling the development Lion Corner. Cllr Dougherty proposed and Cllr Frost seconded accepting this name. All agreed.</p> <p>Cllr Kibblewhite was speaking to the Post Office about their requirements to situate a Post Office within the shop, but stressed that expertise from the local community on all aspects of developing and running a business was needed. The developers were aiming for a completion date of July 2020.</p>	Action Clerk to advise developers of acceptance of name proposal
043/19	<p>Representatives reports</p> <ol style="list-style-type: none"> <li>1. Footpaths and tree warden – the footpath beside the allotments has been cut back</li> <li>2. Abberton and Langenhoe Community Association – the woodwork in the hall was being re stained. There are still tables available for the Table Top Sale on 1<sup>st</sup> June. The joint Fun Day with the Cricket Club is on 26<sup>th</sup> May.</li> <li>3. Edward Marke Trust – 2 half plots remain vacant</li> <li>4. Church matters – nothing to report</li> <li>5. Grass cutting/maintenance – 4 cuts have been undertaken this year so far. A donation of £100 had been received from the 5 Parishes Horticultural Society towards planting. The Clerk will send a letter of thanks.</li> <li>6. Speedwatch – 2 sessions had been held and 35 vehicles were found to be exceeding the speed limit.</li> <li>7. Neighbourhood Watch – nothing to report</li> <li>8. Youth Liaison – nothing to report</li> <li>9. Finance Working Party – nothing to report</li> <li>10. Property Maintenance – Cllr Grover will be arranging some remedial works to the bus shelter. The</li> </ol>	

	<p>playgrounds checks had been undertaken. A resident had complained about his child having been reprimanded for riding a bicycle in the play area. It was noted that the wet pour surface could be damaged by cycling in the area and a notice will be displayed advising No Cycling.</p> <ol style="list-style-type: none"> <li>11. CALC – the next meeting is 6<sup>th</sup> June</li> <li>12. WW1 Centenary – the design for the commemorative window in St Andrews was with the diocese Advisory Ctte. Cllr Dougherty proposed that the window be formally unveiled on Remembrance Sunday</li> <li>13. Broadband – Cllr Kibblewhite was still waiting response to his recent e mails to County Broadband. The Clerk was asked to write to County Broadband supporting their efforts to bring broadband to the community and requesting any further help the Council could give. (subsequent to the meeting Cllr Andrews had received information from County Broadband that the installations are to proceed).</li> <li>14. Markes Wood – nothing to report</li> <li>15. Social Media – Cllr Andrews reported that the Facebook page was proving very popular</li> </ol>	
044/19	The next meeting will be – 10 <sup>th</sup> June 2019 at 7.30pm	