

ABBERTON AND LANGENHOE PARISH COUNCIL

COUNCIL MEETING – 10TH June 2019

A meeting of the Council took place on Monday 10th June 2019 at 7.30pm, at the Village Hall, Edward Marke Drive, Langenhoe

Cllrs Present Stephen Wormell – Chairman
 Simon Dougherty – Vice Chairman
 Jonathan Andrews
 Alan Frost
 David Grover
 Peter Hine
 Malcolm Mattack
 Margaret Palmer-Slatter

Also in attendance – ECC Cllr K Bentley, Mrs S Stevenson, 8 members of public and Clerk

Prior to the start of the meeting, Mrs S Stevenson, Headteacher at Langenhoe Community Primary School addressed the meeting. Mrs Stevenson has been Headteacher at the local school for almost one year and she was keen for the school to be a part of the community. The school has a pro-active School Council and members were invited to attend School Council meetings and also school assemblies. She addressed the on going problem of parking around the school and advised that the school is working with the 3PR parking programme to educate parents and visitors to the dangers of parking close to the school. The school were hoping to organise some events to include the community, the first of which will be an organised firework display. Cllr Wormell thanked Mrs Stevenson for coming to the meeting.

044/19	Chairman to sign Acceptance of Office Cllr Wormell having been elected to the position of Chairman in his absence at the previous meeting, duly signed the Acceptance of Office.	
045/19	Apologies for absence Cllr D Kibblewhite	
046/09	Announcements There were no announcements	
047/19	Public Questions At a previous meeting, a resident had raised the issue of installing a Petanque Court next to the basketball court. He reported that he had so far only managed to obtain one quote which was for £6000. He was advised to obtain some more quotes and the matter will be discussed at the next meeting.	
048/19	Declarations of interest	

	None	
049/19	<p>Reports from County and Borough Cllrs and Zone Warden ECC Cllr Bentley reported that there had been some objections to the application for white lines near the school and this was being looked at. He still required some evidence from residents regarding moving the 30mph speed limit in Layer Road. Once this evidence is to hand it will be necessary to undertake speed surveys. He reported that now works to the major routes had been completed, repair works to the estate roads will take place. Money had been put aside within the Highways budget to make urgent repairs to footways and each County Cllr had been asked to submit their top 10 locations within their wards that needed attention. The remarking of the bus stop was subject to the Highways schedule of works, but should happen soon.</p> <p>A resident requested yellow lines to be put in place near the telephone box to prevent dangerous parking. The resident had approached the police about this and had photographic evidence. Cllr Bentley will take this evidence to the police and follow this matter up.</p> <p>A request had been made to the Safer Essex Road Partnership to consider installing a speed camera on Mersea Road.</p>	Action Cllrs to organize petition for moving 30mph speed restriction
050/19	<p>Minutes of Annual General Meeting – 13th May 2019 The minutes as previously circulated were signed as a correct record by Cllr Wormell. Proposed by Cllr Mattack, seconded by Cllr Grover.</p>	
051/19	<p>Minutes of Council Meeting – 13th May 2019 The minutes as previously circulated were signed as a correct record by Cllr Wormell. Proposed by Cllr Mattack, seconded by Cllr Grover</p>	
052/19	<p>Matter arising from previous meeting, not dealt with elsewhere on agenda</p> <ol style="list-style-type: none"> 1. Action Plan – Cllr Mattack had circulated an update of the action plan and invited members to provide some further information for the plan. 2. ECC Highways Devolution Project – update – the Clerk had attended an update meeting and circulated a report. It was agreed to take no further action until the report from the end of the pilot scheme was to hand. 	Action – Further information to be supplied for the completion of the action plan
053/19	<p>Planning applications There were no applications to discuss Planning Decisions 191941 – 2 Bracken Way – approved 190948 – Langenhoe Hall, Langenhoe Hall Lane – approved</p>	
054/19	<p>Correspondence</p> <ul style="list-style-type: none"> • Environment Agency Draft National Flood and Coastal Erosion consultation – no comments 	

	<ul style="list-style-type: none"> • CBC Changes to obtaining recycling equipment – it was reported that with effect from 10th June, residents will need to obtain a voucher to collect; garden sacks, clear bags, food caddies and glass/cans boxes. • EALC had issued some guidelines on Cllrs protecting themselves from identity fraud • SSAFA are inviting all communities to organise/participate in events to commemorate 75 years since VE Day, on 8.5.2020 																	
055/19	<p>Finance and Accounts</p> <p>The following accounts were approved for payment – schedule 003/19</p> <table> <tr> <td>EON – streetlight electricity</td> <td>£61.79</td> </tr> <tr> <td>A&J Lighting – maintenance and call out</td> <td>£234.90</td> </tr> <tr> <td>Thinksay Creative Communications – newsletter</td> <td>£218.00</td> </tr> <tr> <td>M Palmer-Slatter – plants</td> <td>£16.95</td> </tr> <tr> <td>Zurich Municipal – annual insurance</td> <td>£564.00</td> </tr> <tr> <td>DAP Landscapes – grasscutting</td> <td>£396.00</td> </tr> <tr> <td>Mrs C McSweeney – travel and stationery</td> <td>£33.22</td> </tr> <tr> <td>Staff costs</td> <td>£254.00</td> </tr> </table> <p>Cllrs noted the cash flow statement, the budget being 23% spent as at 10.6.19</p>	EON – streetlight electricity	£61.79	A&J Lighting – maintenance and call out	£234.90	Thinksay Creative Communications – newsletter	£218.00	M Palmer-Slatter – plants	£16.95	Zurich Municipal – annual insurance	£564.00	DAP Landscapes – grasscutting	£396.00	Mrs C McSweeney – travel and stationery	£33.22	Staff costs	£254.00	
EON – streetlight electricity	£61.79																	
A&J Lighting – maintenance and call out	£234.90																	
Thinksay Creative Communications – newsletter	£218.00																	
M Palmer-Slatter – plants	£16.95																	
Zurich Municipal – annual insurance	£564.00																	
DAP Landscapes – grasscutting	£396.00																	
Mrs C McSweeney – travel and stationery	£33.22																	
Staff costs	£254.00																	
056/19	<p>The Lion – update</p> <p>Cllr Dougherty reported that Mark Paget had offered to assist in setting up the Community Shop and is currently looking into the Community Ownership Scheme. The Working Group will continue to speak with residents to seek opinions on this scheme. A Project Manager would be needed to set out the actions required. So far the developers had not returned the Heads of Agreement document.</p>																	
057/19	<p>Local Council Awards Scheme – resolution for Foundation Award</p> <p>The Clerk reported that the application for the Foundation Award was now complete and confirmed that the required documentation for the Foundation Level is now on the council’s website – Standing Orders, Financial Regulations and details of payments made, Code of Conduct, Publication Scheme, Annual Return, Calendar of Meetings, Minutes, Agenda, Budget and Precept information, Complaints Procedure, contact details, action plan, evidence of consulting the community, publicity, evidence of participating in Town and Country Planning. It was also confirmed that the following are now in place; Risk management scheme, asset register, staff contracts, insurance policy, disciplinary and grievance procedures, training policy, record of training undertaken, clerk with required CPD points.</p> <p>Proposed by Cllr Wormell and seconded by Cllr Dougherty that the application now be forwarded. All agreed.</p>	Action – Clerk to submit application to EALC																
058/19	<p>ECC – Invitation to join winter Salt Bag Scheme</p> <p>The Council agreed to participate in the scheme</p>	Action – Clerk to notify ECC																
059/19	EALC – Governance Statement – comments required																	

	The meeting agreed to offer no comments	
060/19	<p>Representatives reports</p> <ol style="list-style-type: none"> 1. Footpaths and tree warden – Cllr Mattack reported that a lot of the footpaths were becoming overgrown and Cllr Wormell encouraged residents to assist in keeping them clear. The footpath between Peldon Road and Mersea Road had been added to the ECC cutting schedule. 2. Abberton and Langenhoe Community Association – the hall is currently very busy with a lot of bookings.. Arrangements had been made to cut back the hedge around the car park. An afternoon Tea had been arranged for 20th July at £10 per ticket with entertainment. The fun day on 26th May had been very successful and thanks were recorded to Cllr Kibblewhite for the huge amount of work he had put into this. 3. Edward Marke Trust – nothing to report 4. Church Matters – Cllr Wormell thanked those responsible for recently cutting the grass in the churchyard 5. Grass cutting/maintenance – 5 cuts have now been undertaken this year and the planters on the Triangle have been refreshed 6. Neighbourhood Watch – several burglaries had occurred in the area recently 7. Youth liaison – the Youth Club had now closed due to lack of Leaders – it was agreed to send letters of thanks to the Leaders 8. Finance Working Party – nothing to report 9. Property Maintenance - the inspections in the play areas had been done and everything was OK. It was proving difficult to obtain quotes to repaint the basketball shelter. Signs had been put up in the play area advising No Cycling. A request had been made for an additional dog bin at the top of Glebe Lane, but it was noted that there would be a financial cost to emptying this which would be prohibitive. 10. CALC – nothing to report 11. WW1 Centenary Anniversary – A quote form Trinity Leaded Lights had been received for £668 to make the window. Cllr Dougherty proposed accepting this quote and Cllr Grover seconded this. The plans were still with the Diocese for approval. But it was hoped to unveil the window at this year's Remembrance Service. 12. Broadband – nothing to report 13. Markes Wood – nothing to report 14. Speedwatch – nothing to report 15. Social media and newsletter – Cllr Andrews reported that the Facebook page was very popular. The newsletter had been delivered last week 	
061/19	Date of next meeting – 8 th July 2019	

There being no other business the meeting ended at 9.05pm