

ABBERTON AND LANGENHOE PARISH COUNCIL

COUNCIL MEETING – 5TH November 2018

A meeting of the Council took place on Monday 5th November at 7.30pm at The Village Hall, Edward Marke Drive, Langenhoe

Cllrs Present Stephen Wormell – in the Chair
 Simon Dougherty
 Alan Frost
 Malcolm Mattack
 Doug Kibblewhite

Also in attendance – CBC Cllr Davidson, CBC Zone Warden Tim Pickard, 7 members of public and Clerk

478/15	Apologies for Absence – Cllrs M Palmer-Slatter, P Hine and D Grover. ECC Cllr K Bentley	
479/15	Announcements Cllr Frost advised the meeting that Jim Watson had recently passed away	
480/15	Public Questions A resident reported that the streetlight at the junction of Mersea Road and Layer Road was not working	Action – Clerk
481/15	Declarations of Interest – none	
482/15	Reports from County and Borough Cllrs and Zone Warden CBC Zone Warden Tim Pickard reported that a change to his working pattern will result in him spending less time working in the villages. It was likely that he will now only be able to attend the Wednesday Coffee Morning on the first week of the month between 10am and 11am. There have been 2 recent incidents of fly tipping, both of which had resulted in fines being issued. CBC is cracking down on fly posting and permission will now have to be sought from CBC Planning Department for any poster exceeding A4 size. CBC Cllr Davidson reported that the soldier silhouette will be delivered in time for Remembrance Day, he asked the members to give some thought as to what they wished to do with silhouette after Remembrance Day. He had been in further discussions with CBC Planning Officer concerning the planning application for The Lion. It had been indicated that if the Council could arrange to put forward a	Action – Cllr Wormell and Kibblewhite

	<p>business plan to run a Community Shop on the site, this may be looked at favorably.</p> <p>ECC had undertaken an assessment of all of its Libraries with a view to closing some of them. A consultation will begin soon to seek views and Cllr Davidson urged the Council to respond. The libraries had all been classified from Class 1 to 4 and it was likely that those classed as Class 4 would close and those classified as Class 3 may be under threat of closure, It was noted that the library at Mersea had been classified as Class 3.</p>	
483/15	<p>Minutes of Meeting – 8th October 2018</p> <p>The minutes as previously circulated were signed as a correct record by Cllr Wormell. Proposed by Cllr Mattack and seconded by Cllr Dougherty</p>	
484/15	<p>Matters arising from previous meeting not dealt with elsewhere on the agenda</p> <ol style="list-style-type: none"> 1. The Lion update – it was noted that some of the maps provided on the CBC website were inaccurate and a document issued under the Town and Country Planning Order 2010 dated 1.11.18 had just been uploaded to the website. 2. Outdoor gym equipment – Cllrs agreed to not pursue this further. Review in September 2019 3. LCAS Application – EALC will submit the application again once the meeting dates for 2018/19, including the APM and AGM were on the website 4. Vacancy for Cllr – Mr Jonathan Andrews had expressed an interest in being co-opted to the council. Cllr Wormell invited Mr Andrews to address the council. He spoke about his background and interests. Cllr Wormell proposed and Cllr Kibblewhite seconded inviting Mr Andrews to join the council. Cllr Andrews joined the meeting. 5. Devolution of Highways Services – a meeting is to be held at County Hall to outline the plans. The Clerk will attend and report back to the next meeting. 6. Application to EALC Local Services Fund – the Clerk reported that unfortunately the deadline for applications had now passed 	<p>Action – Cllr Mattack</p> <p>Action – Clerk</p> <p>Action – Clerk</p> <p>Action – Clerk</p>
485/15	<p>Planning Applications – none received</p>	
486/15	<p>Correspondence</p> <p>Letter from Pensions Regulator reminding council to complete re-declaration of compliance by 01.07.19</p> <p>Invitation to attend the Local Council, Police and Fire Commissioner Conference – 20.11.18</p> <p>The Instructor of the Pilates class that uses the Village Hall had indicated that the class numbers were falling and the class</p>	<p>Action – Clerk</p>

	<p>may be cancelled. It was agreed that a report could be included in the next newsletter to invite more members. Residents in Layer Road had received notification from Anglian Water of a road closure for 12 days from 12th November</p>															
487/15	<p>Finance and Accounts – November 2018 Accounts payable The following payments were approved – schedule 214</p> <table> <tr> <td>A and J Lighting – monthly streetlight maintenance</td> <td>£60.90</td> </tr> <tr> <td>A and J Lighting – call outs x 2</td> <td>£316.74</td> </tr> <tr> <td>PKF Littlejohn – audit completion</td> <td>£240.00</td> </tr> <tr> <td>GM8 Group Ltd – water butts</td> <td>£99.97</td> </tr> <tr> <td>Mrs C McSweeney – salary</td> <td>£198.00</td> </tr> <tr> <td>HMRC – PAYE</td> <td>£49.00</td> </tr> <tr> <td>Mrs C McSweeney – stationary and stamps</td> <td>£14.21</td> </tr> </table> <p>It was proposed by Cllr Frost and seconded by Cllr Kibblewhite that the 7 cheques listed on schedule 214 be approved for payment. Signed by Cllrs Wormell and Dougherty</p>	A and J Lighting – monthly streetlight maintenance	£60.90	A and J Lighting – call outs x 2	£316.74	PKF Littlejohn – audit completion	£240.00	GM8 Group Ltd – water butts	£99.97	Mrs C McSweeney – salary	£198.00	HMRC – PAYE	£49.00	Mrs C McSweeney – stationary and stamps	£14.21	
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488/15	<p>Annual Accounts PKF Littlejohn had concluded the annual audit. A comment concerning the previous years accounts was noted. The Accounts will now be published on the website together with the Notice of Conclusion of Audit</p>	Action – Clerk														
489/15	<p>Meeting Dates The dates of Council meetings for January to May 2019 were agreed</p>	Action – Clerk														
490/15	<p>EALC – Strategic Plan consultation The Council considered this consultation and agreed that it should be completed by the Clerk. Cllr Dougherty requested that a comment should be included referring to the difficulty of smaller councils to meet the increasing costs of training courses and requesting that the membership fee be proportionate to the size of the council.</p>	Action – Clerk														

491/15	<p>Representatives reports</p> <ol style="list-style-type: none"> 1. Footpaths and tree warden – Cllr Mattack had learnt that the footpath from Glebe Lane to the church was not a PROW, but a permissive footpath and he had reported to Essex Wildlife Trust and Essex and Suffolk Water that the bridge on the footpath had collapsed. The landowner has been informed. 2. Abberton and Langenhoe Community Association – Cllr Frost reported that the coffee morning continues to be popular and the ‘Beats Working’ was now sold out. The Village Christmas event will take place on 14th December 2018 at 6pm and the coffee morning on 19th December will have a Christmas theme. The Headteacher of the primary school had indicated that she would like to attend a council meeting early in the new year. 3. Edward Marke Trust – Cllr Frost reported that some of the reserves from the rent of the allotments is to be used for future improvements, including planting some trees and developing new allotments 4. Church matters – the annual All Souls service took place on 4th November and the Remembrance Day Service is on 11th November. It was noted that the Archdeacon is to retire next year. After some discussion it was proposed by Cllr Dougherty and seconded by Cllr Wormell that the soldier silhouette should be positioned at the War Memorial. 5. Grass cutting/maintenance – there has now been 10 cuts and one more will be done for this year. Plants would be planted on Abberton Green next week and the War Memorial and Book Swap Box had been cleaned. Thanks were extended to Dexter Slatter for his assistance. 6. Public Relations – the Clerk will be requesting items for the next newsletter in the next few days 7. Neighbourhood Watch – 1 incident had been reported recently 8. Youth Liaison – Clerk to ask Clair Collett if she would submit a monthly report to the council. 9. Finance Working Party – a meeting is to be held on 19th November to consider the budget requirements for 2019/20 10. Property Maintenance – the annual inspection of the play equipment will take place on 12th November and Cllr Hine will meet the Inspector on site 11. CALC – Following the last Council meeting, Cllr Dougherty had advised CALC that the Parish Council were interested in the Policing review as suggested by Cllr Cory, Leader of CBC. He had not received any further information on this and asked the Clerk to 	<p>Action – Clerk</p> <p>Action – Clerk</p> <p>Action – Clerk</p>
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	<p>chase this prior to the Finance Working Party meeting as this would have implications for the budget</p> <p>12. WW1 Centenary Anniversary – the glass had been ordered with a view to it being placed in the church viewing area, if this did not prove possible it would be installed within the village hall.</p> <p>13. Broadband – Cllr Kibblewhite was still awaiting responses from Openreach and BT. County Broadband had written to each resident to advise that they hoped to host an event in the village in spring 2019 to explain their plans to roll out fibre optic cable to the village. Residents are invited to register an expression of interest.</p> <p>14. Markes Wood – nothing to report</p> <p>15. Speedwatch – volunteers are still required</p> <p>16. School crossing patrol – Cllr Dougherty had met with the crossing attendant and discussed ECC Cllr Bentleys’ suggestion to move the crossing. He explained that this suggestion would also be safer for the Crossing Attendant and further suggested that being stationed on the opposite side of the road may make her more visible to traffic. It had been explained that permission would be need from the Supervisor and Cllr Dougherty will continue a dialogue with the Attendant.</p> <p>17. Churchyard Maintenance – Cllr Dougherty would like to organise a Working Party in the new year to clear the churchyard, the Clerk will place a request for volunteers in the next newsletter</p>	<p>Action - Clerk</p>

There being no other business the meeting closed at 9.09pm