

4th June 2018

**Minutes of the meeting of the Abberton and Langenhoe Parish Council held
on Monday 4th June 2018 at The Village Hall, Edward Marke Drive, Langenhoe.**

PRESENT AT THE MEETING

In the Chair Stephen Wormell

Councillors Karen Newall
 Doug Kibblewhite
 Alan Frost
 Dave Grover
 Margaret Palmer-Slatter
 Malcolm Mattack

Clerk Clair Collett

There were 9 members of the public present.

1 455/1 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Dougherty.

2 455/2 ANNOUNCEMENTS

There were no announcements.

3 455/3 OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL

It was raised by a member of the public about the weeds on the estate of Edward Marke Drive and being treated. The clerk was asked to raise with CBC when the next visit was scheduled.

4 455/4 TO RECEIVE DECLARATIONS OF INTEREST

No declarations were received.

5 455/5 ADDRESS BY CLLR KEVIN BENTLEY, CLLR DAVIDSON AND ZONE WARDENS (IF PRESENT)

Cllr Bentley reported he was now the deputy leader of the council and cabinet member for infrastructure.

He reported that the key performance indicators had shown that ECC were the best performing but worst reputation because of communication issues, which he intends to address first.

He advised that an announcement regarding the A120/A12 will be made on Friday.

He supported the proposal of Cllr Kibblewhite's suggestion of a village meeting about the broadband issues and advised that he would attend if possible.

Cllr Davidson thanked for being voted in again for another 4 years.

He advised that he had 'called in' the planning application for The Lion and will revert back if he hears any further news.

Lastly, he confirmed that the rubble that had been left at Pete Tye common had been reported.

6 455/6 MINUTES OF THE MEETINGS HELD ON 14TH MAY 2018

It was proposed by Cllr Grover and seconded by Cllr Mattack and agreed by those present that the minutes of the Annual Council meeting held on 14th May 2018 be accepted as a true record of the business transacted at the meeting. Cllr Wormell signed the minutes.

It was proposed by Cllr Newall and seconded by Cllr Kibblewhite and agreed by those present that the minutes of the Parish Council meeting held on 14th May 2018 be accepted as a true record of the business transacted at the meeting. Cllr Wormell signed the minutes.

7 455/7 MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

(a) School Parking

There was no update on this matter.

(b) LHP - Speed Limit Request

There was no update on this matter.

(c) The Lion

This was covered in Cllr Davidson's report.

(d) GDPR - General Data Protection Policy

The clerk had circulated the policy for GDPR to all councillors.

(e) Clerk's Salary Pay Scale Review

Cllr Wormell reported that when the Finance Working Party met to agree the Annual Accounts they had also reviewed the Clerk's salary. He reported that that the clerk was paid on the SCP18 and this had been increased to £9.80 per hour. He advised that the FWP proposed to increase the clerk's salary in line with this. All in attendance agreed to this proposal. The pay rise will be backdated to 1st April 2018.

(f) Parish Councillor Vacancy

Cllr Wormell reported that 2 people had applied for the parish council vacancy for Langenhoe Ward. Mr Peter Hine and Mr Gordon Davis. Due to them both already having served as parish councillors, those present were all aware of the contributions they make to the parish council.

The chairman asked for a show of hands to vote on the candidate they would like to Co-Opt to the parish council. Mr Hine received a unanimous vote and was duly elected. He joined the parish council as a councillor and the clerk advised that she will arrange for a declaration of acceptance for him to sign.

The clerk was asked to write to Mr Gordon Davis to advise him of the outcome and ask if he would still arrange the village walks.

ACTION:

Clerk

8 456/8 PLANNING REPORTS

181157 - Park House, Mersea Road, CO5 7LG

This had been circulated to the parish council between meetings and comment had been made to support the application.

The clerk had also received application number 181189. This was not loading correctly and no-one was able to view the application. She had made CBC aware and would circulate to the parish council when rectified for all to comment.

ACTION:

Clerk

All

9 456/9 CORRESPONDENCE

Review of Policy Documents

The clerk advised that she had received the review and updates from Cllr Mattack.

The chairman advised that there were a lot of amendment to the policies and while some good comments had been made the documents themselves had been worked on for 2 years and were part of the LCAS work. It was agreed that the documents remain as they are for the time being and keep all the information the same.

10 456/10 FINANCE AND ACCOUNTS

Accounts Payable

The following payment were approved schedule No 210:

Mrs C Collett (Salary May with additional hours)	£376.40
Mr R Gooding (Internal Audit)	£100.00

D A Page Landscapes (Grass cutting)	£732.00
A&J Lighting Solutions (Call out and fix 5v Layer Road)	£183.60
A&J Lighting Solutions (Monthly streetlight maintenance)	£60.90
Total	£1,452.90

It was proposed by Cllr Kibblewhite and seconded by Cllr Newall and agreed that the 5 cheques listed on the schedule 210 be approved for payment and they were signed by Cllr Wormell and Cllr Hine.

(b) **The Annual Accounts**

The clerk advised that the Finance Working Party had met to pre-approve the Annual Accounts. They had also been reviewed by an internal auditor, Mr R Gooding, who had signed the Annual Return which is to be sent to the external auditor for review. The chairman was asked to sign the audit form.

All in attendance agreed. Cllr Wormell and the clerk signed the Annual Return.

11 457/11 REPRESENTATIVES REPORTS

(a) Footpath & Tree Warden

Cllr Mattack reported that he had advised ECC of the footpath between Meadow Way and Peldon Road. He will chase this matter and report back in due course. He is also investigating of any trees with TPO's.

(b) Abberton & Langenhoe Community Association

Cllr Palmer-Slatter reported that the village garage sale went well and raised £178.50. She reminded everyone of the community fun day in the village on 23rd June 2018.

(c) Edward Markes Trust

Cllr Frost reported that the weeds and veg were growing and thanked Cllr Wormell for cutting back the hedge on Mersea Road. He advised that an Open Day is being held at the allotments on 15th September.

(d) Church Matters

Cllr Wormell reported that Abberton Church was losing their vicar after 5 years as he was moving to Lincolnshire.

(e) Grass cutting/maintenance

Cllr Newall reported that the grass had been cut again and was looking good. It was asked to chase CBC regarding the grass-cutting on the verge on Mersea Road. Cllr Davidson will chase this up.

(f) Public Relations

The clerk reported that the newsletter had been distributed and the next will be in September.

(g) Neighbourhood Watch

There was nothing to report.

(h) Youth Liaison

The clerk advised that the youth club was still very popular.

(i) Finance Working Party

The clerk advised that the FWP met to pre-approve the Accounts prior to presenting at the parish council. The FWP had also agreed the clerk's salary review.

(j) Property Maintenance

Cllr Palmer-Slatter asked if the village sign, as you come up Mersea Road from Colchester, could be replaced as it was bent and battered. The Clerk was asked to email Kevin for a new one and ask the zone warden.

Cllr Hine reported that he had inspected the play area on 2nd May 2018 and had kept a record as previously.

ACTION:
Clerk

Cllr Hine also mentioned that the seats on the triangle could be replaced in the next year along with the possibility of new seating and additional outdoor gym equipment.

(k) Speed Watch

Cllr Grover advised that one watch had taken place on Layer Road.

(l) CALC

There was nothing to report. The next meeting is in June.

(m) Centenary Anniversary

Cllr Grover reported that he had chased for the quote on the new plaque size for the church. Cllr Wormell was asked to speak to Pepita about putting this up in the church.

ACTION:

Cllr Wormell

(n) Broadband

Cllr Kibblewhite had sent an email to Cllr Bentley to summarise the issues. It had been proposed that a village meeting be held on 23rd July with County Broadband and Superfast Essex to have representatives present.

The clerk was asked to invite County Broadband and Cllr Kibblewhite to invite Superfast Essex.

ACTION:

Clerk

Cllr K

(o) Markes Wood

There was nothing to report.

12 458/15 DATE OF THE NEXT MEETING

Monday 9th July 2018 at 7.30pm in the Village Hall, Edward Marke Drive.

The meeting closed at 9.35pm.