

## ABBERTON AND LANGENHOW PARISH COUNCIL

### COUNCIL MEETING – 3<sup>RD</sup> DECEMBER 2018

A meeting of the Council took place on Monday 3<sup>rd</sup> December 2018 at 7.30pm, at The Village Hall, Edward Marke Drive, Langenhoe

Cllrs Present     Simon Dougherty – in the Chair  
                         Jonathan Andrews  
                         Alan Frost  
                         Peter Hine  
                         Doug Kibblewhite  
                         Malcolm Mattack  
                         Margaret Palmer-Slatton

Also in attendance – CBC Cllrs R Davidson and P Moore, 6 members of public and Clerk

492/15	Apologies for absence – Cllr S Wormell and ECC Cllr K Bentley	
493/15	Announcements It was announced that former Parish Councillor, Derek Ingham had passed away and his funeral will take place on 10 <sup>th</sup> December at St Andrews Church	
494/15	Public Questions – none	
495/15	Declarations of Interest – none	
496/15	Minutes of Meeting – 5 <sup>th</sup> November 2018 The minutes as previous circulated were signed as a correct record by Cllr S Dougherty, with the following amendments – 480/15 – replace Maldon Road with Mersea Road 482/15 – 17 <sup>th</sup> line to read ‘Council could arrange to put forward’ Proposed by Cllr M Mattack and seconded by Cllr D Kibblewhite	
497/15	Reports from County Cllrs, Borough Cllrs and Zone Warden Tim Pickard, CBC Zone Warden had advised that with effect from January 2019, he would be attending the Village Hall on the first Wednesday of the month from 10am to 11am to provide recycling equipment and deal with any resident’s queries.	

	<p>CBC Cllr Davidson advised that whilst many residents had commented on The Lion planning application that they would welcome a community shop on the site, the CBC Planning Officers would not accept this as support for the shop and the council needs to put together as a matter of urgency, a business plan which would need to show support from residents. He advised that the community shop at Langham was very successful and recommended that the council contact Langham for advice on preparing a business plan. He advised that the planning application would be going to committee for decision and that the developer had offered some S106 funding towards improvements to the Village Hall. CBC Cllr Moore encouraged all residents to complete the ECC survey concerning the proposals to reduce the library service. She reported that the library at Mersea fell within tier 3 and was therefore under threat of possible closure. She was disappointed that the figures used to rank the libraries were based on borough wide demographics and not local demographics.</p>	
498/15	<p>Matters arising from previous meetings</p> <ol style="list-style-type: none"> <li>1. The Lion, Cllr Mattack advised that the correct maps were now displayed on the CBC Planning website. A letter had been received from Fingringhoe Parish Council advising that they would support a planning application for a community shop on the site. Cllrs Wormell, Grover and Kibblewhite had visited the shop at Layer on 15<sup>th</sup> November and the Manager had expressed interest in running a shop at Langenhoe and had offered to produce a business plan. However subsequently this had not happened and the Manager had reported difficulties with suppliers and the need to recruit a minimum of 50 volunteers to man the shop. This in turn could lead to problems with cash control. Cllr Kibblewhite will liaise with CBC Cllr Davidson regarding the business plan and advise Cllr Wormell of the latest position.</li> <li>2. LCAS application – nothing further to report</li> <li>3. Newsletter – Cllr Palmer-Slatter asked if the newsletter could include more local information and agreed to coordinate articles for the next edition.</li> </ol>	<p>Action Cllr Kibblewhite</p> <p>Action Cllr Palmer-Slatter</p>
499/15	<p>Planning application – 9 Sawkins Close, Langenhoe – extend garage to roof level with a width of 1.5 meters to enable loft conversion. Replace rear ground floor bay</p>	

	<p>window with bi-fold doors following along the face of the original garage – no objection</p>																					
500/15	<p>Correspondence</p> <ul style="list-style-type: none"> <li>• Gordon Davis will be leading the New Years Day walk on 1<sup>st</sup> January at 1.30pm, meeting at the Village Hall, followed by tea at 4pm</li> <li>• Essex Future Library Service Strategy (2019-2024) – consultation is now open and comments required by 20<sup>th</sup> February 2019 <a href="http://www.essex.gov.uk/libraries-consultation">www.essex.gov.uk/libraries-consultation</a></li> <li>• St Helena Hospice will be recycling xmas trees for a donation of £10, register at <a href="http://www.sthelenahospice.org.uk/treecollect19">www.sthelenahospice.org.uk/treecollect19</a></li> <li>• Essex County Fire and Rescue Service, consultation open on items for inclusion in Fire and Rescue Plan 2019-2024 <a href="http://www.essex.pfcc.police.uk/fire-rescue-plan-2019-2024-public-survey/">www.essex.pfcc.police.uk/fire-rescue-plan-2019-2024-public-survey/</a></li> </ul>																					
501/15	<p>Finance and Accounts – December 2018</p> <p>Accounts Payable</p> <p>The following payments were approved – schedule 215</p> <table> <tr> <td>E-ON – streetlight electricity</td> <td>£50.04</td> </tr> <tr> <td>M Mattack – travelling expenses</td> <td>£61.80</td> </tr> <tr> <td>A&amp;J Lighting Solutions – call outs</td> <td>£301.32</td> </tr> <tr> <td>A&amp;J Lighting solution – maintenance</td> <td>£60.90</td> </tr> <tr> <td>Anglia Inspections – annual playground inspection</td> <td>£150.00</td> </tr> <tr> <td>Royal British Legion – wreath</td> <td>£50.00</td> </tr> <tr> <td>DAP Landscapes – grasscutting</td> <td>£594.00</td> </tr> <tr> <td>Clerks salary</td> <td>£196.00</td> </tr> <tr> <td>HMRC – paye</td> <td>£49.00</td> </tr> <tr> <td>Mrs C McSweeney – stationary for newsletter</td> <td>£10.38</td> </tr> </table> <p>It was proposed by Cllr Frost and seconded by Cllr Kibblewhite that the cheques listed on schedule 215 be approved for payment. Signed by Cllrs Dougherty and Hine.</p>	E-ON – streetlight electricity	£50.04	M Mattack – travelling expenses	£61.80	A&J Lighting Solutions – call outs	£301.32	A&J Lighting solution – maintenance	£60.90	Anglia Inspections – annual playground inspection	£150.00	Royal British Legion – wreath	£50.00	DAP Landscapes – grasscutting	£594.00	Clerks salary	£196.00	HMRC – paye	£49.00	Mrs C McSweeney – stationary for newsletter	£10.38	
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502/15	<p>To consider the appointment of Internal Auditor for 2019</p> <p>The Clerk had provided advice on the extent of the internal audit and had explained that the audit should include an audit of the councils’ processes and procedures as well as its accountancy. A quote had been received from Mrs J Stobart to undertake the audit for a fee of £175. Cllr Dougherty proposed and Cllr Hine seconded that this should be accepted. All agreed.</p>	<p>Action Clerk</p>																				

503/15	<p>Devolution of Highway Services</p> <p>The Clerk had attended a presentation at County Hall and a report had been previously circulated. After some discussion it was agreed that members believed this was a good idea, but felt that more information was needed before participation. It was therefore agreed to advise the EALC that the council remains interested in the proposal but does not wish to participate in the pilot scheme.</p>	Action Clerk
504/15	<p>To consider whether to purchase the soldier silhouette</p> <p>Cllr Palmer-Slatton proposed and Cllr Hine seconded purchasing the soldier silhouette for a cost of £60. All agreed. It was further agreed that the silhouette should remain in place on the green for 1 year and then moved to another suitable location.</p>	Action Clerk
505/15	<p>Report of meeting with ECC Cllr K Bentley</p> <p>Cllr Kibblewhite and the Clerk met with Cllr Bentley on 23<sup>rd</sup> November to discuss outstanding highway issues. Minutes of the meeting had been previously circulated. Cllr Bentley agreed to follow up on the issues outlined and subsequent to the meeting, engineers had already visited the junction of Pyefleet View and Fingringhoe Road to consider a solution to the drainage problems. Cllr Bentley had copied Cllr Kibblewhite and the Clerk into various e mails he had sent to chase other outstanding issues. Regarding the PROW's not be included on the ECC cutting schedule, Cllr Bentley believed that the council had participated in the 3P's scheme to undertake the works and reclaim the cost from ECC. Members were unaware of any claim having been made and asked the Clerk to look into this. Cllr Dougherty expressed his thanks to Cllr Kibblewhite for pursuing these issues on behalf of the council.</p>	Action Clerk
506/15	<p>Representatives reports</p> <ol style="list-style-type: none"> <li>1. Footpaths and Tree Warden – nothing to report</li> <li>2. Abberton and Langenhoe Community Association - a recent function had raised £600 for the Village Hall and the raffle raised £300 for Addenbrookes Trust. The Village Xmas event will be on 14<sup>th</sup> December starting at 6pm. The lights in the Main Hall had been improved.</li> <li>3. Edward Marke Trust – nothing to report</li> <li>4. Church Matters – nothing to report</li> <li>5. Grass cutting/maintenance – there had been 11 cuts this year and a quote had been received for cutting in 2019. The water butts were being installed but materials to secure them would need to be purchased.</li> </ol>	

	<ol style="list-style-type: none"> <li>6. Public relations – Cllr Mattack and Kibblewhite attended a meeting of the School Council and had listened to ideas put forward to ease the parking problems outside the school. They had been invited to attend a meeting each term.</li> <li>7. Neighbourhood Watch – nothing to report</li> <li>8. Youth Liaison- no report received</li> <li>9. Finance Working Party – the WP had met on 19<sup>th</sup> November for preliminary discussions on the 19/20 budget and precept. It was noted that due to some unbudgeted income it was likely that some funds would need to be taken from reserves before the end of the year. The budget/precept for 2019/20 would be discussed by the council at its January 2019 meeting</li> <li>10. Property maintenance – Cllr Hine had undertaken the monthly inspection and had also done the weekly inspections whilst Cllr Grover was unavailable. Quotes were still being sought for painting the seat on the basketball pitch. Cllr Hine had also met with the Inspector when the annual inspection had been carried out and will report back on this matter at the next meeting.</li> <li>11. CALC – the next meeting is on 6<sup>th</sup> December, but nobody was available to attend</li> <li>12. WW1 Centenary Anniversary – negotiations were still on going with the church</li> <li>13. Broadband – Cllr Kibblewhite is still awaiting responses from BT and Openreach. Cllr Dougherty reminded everyone to complete and return the survey from County Broadband. Cllr Andrews said that the costs quoted by county Broadband were comparable to other suppliers.</li> <li>14. Markes Wood – nothing to report</li> <li>15. Speedwatch – volunteers still required.</li> </ol>	
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There being no other business the meeting closed at 9.10pm

Outstanding Actions from previous meetings	
Progress of LCAS application	Clerk