

**16th April 2018**

**Minutes of the meeting of the Abberton and Langenhoe Parish Council held  
on Monday 16th April 2018 at The Village Hall, Edward Marke Drive, Langenhoe.**

**PRESENT AT THE MEETING**

In the Chair	Simon Dougherty
Councillors	Gordon Davis Karen Newall Peter Hine Doug Kibblewhite Alan Frost Dave Grover Margaret Palmer-Slatter
Clerk	Clair Collett

There were 9 members of the public present.

**1 444/1 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Wormell, Cllr Bentley and Tim Pickard.

**2 444/2 ANNOUNCEMENTS**

There were no announcements.

**3 444/3 OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL**

There was nothing to say on this point.

**4 444/4 TO RECEIVE DECLARATIONS OF INTEREST**

The clerk declared her interest in planning application 180773.

**5 444/5 ADDRESS BY CLLR KEVIN BENTLEY, CLLR DAVIDSON AND ZONE WARDENS (IF PRESENT)**

Cllr Davidson reported that all the litter picks in the villages had been very successful. He did advise that the litter picks could be arranged for other times of the year not just annually.

Cllr Davidson reported that he had attended the NEPP meeting however as this was not a decision meeting, (this is being held in October), there was no result to report on.

He advised that he had not heard of any further developments on The Lion site. He advised that he was up for election on 3rd May 2018.

Cllr Davidson also advised that he had met with the owner of the derelict house on Mersea Road, opposite Langenhoe Hall Lane to discuss options on improving the site. He is also speaking to the planning department at CBC.

Cllr Kibblewhite raised that he had sent chaser emails to Cllr Bentley on issues that were quite old and needed action. Cllr Davidson requested Cllr Kibblewhite forward these to him and he will try and chase them up.

Cllr Kibblewhite asked if Cllr Davidson knew of any of the Superfast Essex employees team at County Council as he had only been given emails, to which no-one was responding and no contact names or numbers.

**6 444/6 MINUTES OF THE MEETINGS HELD ON 5TH MARCH 2018**

It was proposed by Cllr Hine and seconded by Cllr Kibblewhite and agreed by those present that the minutes of the Parish Council meeting held on 5th March 2018 be accepted as a true record of the business

transacted at the meeting. Cllr Dougherty signed the minutes.

## 7 444/7 MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

### (a) Markes Wood

There was nothing to report.

### (b) Working Party for the Play Area

Cllr Grover reported that Josh will commence work on the fence this weekend. He requested of Cllr Palmer-Slatter could check that Josh could have access to electricity and water.

### (c) School Crossing & Parking

This was covered in Cllr Davidson's report.

### (d) LHP - Speed Limit Request

There was no update this matter.

### (e) The Lion

There was no update on this matter.

### (f) Bus Stop Issue

Cllr Grover advised that he had emailed the details requested to Adrian Summons at Essex County Council regarding a compulsory bus stop.

He advised that he had not had a reply.

### (g) Review of Asset Register

As part of the LCAS it is the duty of the parish council to review the documents, policies and procedures on an annual basis. The clerk had circulated the Asset Register for review to the parish council. It had been reviewed and updated accordingly. It was agreed by all present that the revised Asset Register was correct.

This will be added to the website.

### (h) GDPR - General Data Protection Regulation

Cllr Dougherty reported that the new GDPR comes in to force in May 2018. He explained it is the protection of personal data. He advised that the clerk had attended a course and that both he and Cllr Frost had attended a short briefing on the subject at the most recent CALC Meeting.

He reported that the clerk, Cllr Frost and himself had met subsequently and a short guidance note has been prepared by the clerk for parish councillors. The clerk advised that as part of the new regulation the parish councillors will be given-a new email address separate from their personal ones as recommended at the course attended by the clerk at EALC. The clerk advised that those for the Langenhoe Ward councillors have been set up and once the elections are complete and counted those for Abberton Ward councillors will also be set-up. The clerk also mentioned that this was why a new laptop was being purchased by the parish council due to GDPR.

### (i) Election - 3rd May 2018

Cllr Dougherty advised of the elections on 3rd May 2018. He advised that the 4 of the 5 vacancies in the Langenhoe Ward had been filled, however there is a contested election for Abberton Ward with 4 vacancies and 5 nominations. He reported that due to the contested election there is unfortunately additional costs to the parish council.

## 8 445/8 PLANNING REPORTS

173168 - The decision had been issued to approve with conditions.

180972 - The parish council agreed to support this proposal.

180773 - The clerk left the room due to her declaration of interest in the application. Cllr Dougherty advised that he would comment online on behalf of the parish council. The clerk returned to the meeting.

## 9 445/9 CORRESPONDENCE

### **EALC**

The clerk reported that the council had received funding from the Transparency Fund for the clerk's work on the website and LCAS work and £350 towards a new laptop.

The clerk advised that she was waiting for the laptop to be in stock before purchase.

### **Email from Mr Mattack**

The clerk reported that she had received an email from Mr Mattack regarding the rubbish found in the village at the Litter pick and after. The clerk had referred him to Tim Pickard, zone warden, who was currently on annual leave.

### **ACTION:**

Clerk

## 10 446/10 FINANCE AND ACCOUNTS

### Accounts Payable

The following payment were approved schedule No 208:

Mrs C Collett (Salary April)	£235.25
E-ON (Monthly Electricity charges)	£39.77
E-ON (Monthly Electricity charges)	£44.04
Mrs M Palmer-Slatter (Refreshments for litter pick)	£13.44
Wormell Plant Hire	£540.00
EFS Limited (Installation of Solar light in bus shelter)	£1,549.60
EALC (Councillor Training day)	£90.00
ICO (Annual Registration)	£35.00
Mrs C Collett (Funding for LCAS work)	£314.00
EALC (GDPR Briefing training)	£45.00
Mrs C Collett (Mileage and car park for training)	£30.80
EALC (Annual Affiliation Fees)	£310.75
A&J Lighting Solutions (Call out and fix o/s The Geetons)	£149.70
A&J Lighting Solutions (Monthly streetlight maintenance)	£60.90
<b>Total</b>	<b>£3,458.25</b>

It was proposed by Cllr Kibblewhite and seconded by Cllr Frost agreed that the 10 cheques listed on the schedule 208 be approved for payment and they were signed by Cllr Hine and Cllr Dougherty.

The clerk advised that 3 of the cheques had been signed by Cllr Wormell and Cllr Dougherty in the interim of meetings due to being for expenditure last-financial year's accounting period.

## 11 446/11 REPRESENTATIVES REPORTS

### (a) Tree Warden

There was nothing to report.

### (b) Abberton & Langenhoe Community Association

Cllr Dougherty reported that he a very enjoyable evening at the 'Beats Working' event on Saturday evening.

Cllr Frost advised that the coffee mornings were very successful and well attended. He advised that the next event was an afternoon tea on 12th May 2018, tickets are £5 each.

There is also a garage sale on 19th May 10am-1pm. The ALCA now has a Facebook page which is updated all the time. Cllr Frost encouraged people to 'like' the page.

(c) Edward Markes Trust

Cllr Frost advised that the tidy up day on 31st March was very successful with 15 volunteers. He thanked them and advised that an Open Day had been arranged for 15th September 2018.

(d) Church Matters

Cllr Dougherty reported that for those who had not heard the church had been burgled again taking a painting, crucifix and the numbers for the hymns. He reported it is tragedy that it had happened and if anyone knows or sees anything in the future to report it as soon as possible.

(e) Grass cutting/maintenance

Cllr Palmer-Slatter confirmed that the first cut had been done and the second will be next week.

(f) Public Relations

The clerk reported that the next newsletter will be distributed in June and the cut-off for production is mid-May.

(g) Neighbourhood Watch

Cllr Davis reported that the NHW group was worthy of more support from the general public, Cllr Dougherty advised that Sue King has requested confirmation of email as part of the GDPR for the group.

(h) Youth Liaison

The clerk advised that the youth club were meeting on Friday and having a trampoline evening.

(i) Finance Working Party

The clerk advised that the FWP would meet to agree the Accounts prior to presenting at the parish council meeting.

(j) Property Maintenance

Cllr Hine reported that everything was in good order. He requested that the basketball seat and cover be rubbed down and painted. Cllr Kibblewhite advised that he will ask Renzland for a quote for this work.

Cllr Hine also advised that the seats on the triangle may need replacing at the end of the year.

Cllr Grover reported that not many people had been using the outdoor gym equipment, mainly due to the weather.

(k) Speed Watch

Cllr Grover reported that there had been no speed watches, but will be having one this week.

He advised that Mary Wiley who runs the community speed watch for the county has agreed for a review of the possibility of a speed watch site on Layer Road and speed measuring strips on Layer Road.

(l) CALC

Cllr Dougherty reported that Cllr Frost and himself had attended the CALC meeting and the next will be in June.

(m) Centenary Anniversary

Cllr Dougherty advised that this topic was how to commemorate the 100 years of those fallen in the wars.

Cllr Grover has spent a lot of time researching the different ideas on how to do this and had circulated quotes received. Cllr Grover reported on a granite memorial, slate plaque and is currently waiting for a quote for a wooden Memorial. Cllr Grover reported that he had spoken to Cllr Davidson regarding funding for this project and he had advised that he could have £200-£300. The clerk was also asked to request some from CIF if possible. Cllr Grover was asked to obtain all 3 quotes and revert back next month.

ACTION:

Clerk

Cllr Grover

The clerk advised that she had received the article for the newsletter from Cllr Newall regarding the crocheted poppy appeal.

(n) Broadband

Cllr Kibblewhite reported that he was exceedingly frustrated with the lack of response from his emails to Superfast Essex. He advised that he had received 10 responses to the article in the newsletter. It was confirmed at the meeting that in 2 of the responses it was suggested that parish council money was used for setting up County Broadband with Peldon and Wigborough. However, as minuted previously this was funding given by the Abberton Reservoir Grant to the 3 villages and not part of the Abberton & Langenhoe Parish Council expenditure.

Cllr Kibblewhite reported that he was still working on collating signatures for a petition but wanted to ensure the correct wording and definitions were correct as this was being changed by Superfast Essex.

It was also suggested to put the article on the Facebook page for the ALCA Hall. Cllr Kibblewhite suggested that he invite a representative from Superfast Essex to a parish council meeting.

Other Business

Cllr Dougherty advised that Cllr Davis had not nominated himself for parish councillor this year and paid tribute to all his hard work over the years. His enthusiasm and dedication to the parish council was recognised by all, he will continue to organise the very popular and interesting village walks. Thank you Gordon.

12 447/15 DATE OF THE NEXT MEETING

Monday 14th May 2018 at 7.30pm in the Village Hall, Edward Marke Drive.

The meeting closed at 8.56pm.