

8th May 2017

**Minutes of the meeting of the Abberton and Langenhoe Parish Council held on Monday 8th May 2017 at The Village Hall, Edward Marke Drive, Langenhoe.**

**PRESENT AT THE MEETING**

In the Chair            Steve Wormell

Councillors            Gordon Davis  
Peter Hine  
Simon Dougherty  
Doug Kibblewhite  
Alan Frost  
Margaret Palmer-Slatter  
Dave Grover

Clerk                    Clair Collett

There were 3 members of the public present.

1 **407/1 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Bentley.

2 **407/2 ANNOUNCEMENTS**

There were no announcements.

3 **407/3 OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL**

There was nothing to say on this point.

4 **407/4 TO RECEIVE DECLARATIONS OF INTEREST**

No declarations of interest were received.

5 **407/5 ADDRESS BY CLLR KEVIN BENTLEY, CLLR DAVIDSON AND ZONE WARDENS (IF PRESENT)**

Cllr Davidson reported that Cllr Bentley had been re-elected for this area. He advised that there may still be funding from ECC as part of the PPP3 scheme. The clerk advised that she would look into this.

He advised that he would speak to the case officers at CBC regarding The Lion site and whether there is any timeframe for the developers.

He did advise that the parish council could also write to CBC about the community building.

**ACTION:**

Clerk

Cllr Davidson

6 **407/6 MINUTES OF THE MEETINGS HELD ON 6TH FEBRUARY 2017**

It was proposed by Cllr Dougherty and seconded by Cllr Grover and agreed by those present that the minutes of the meeting held on 3rd April 2017 be accepted as a true record of the business transacted at the meeting. Cllr Wormell signed the minutes.

7 **407/7 MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**

(a) **Markes Wood**

There was nothing to report.

(b) **Working Party for the Play Area - Fencing**

Cllr Kibblewhite reported that after 18 months of negotiations the reduction of £1,800 had been applied to the outstanding balance. The clerk had raised the cheque for signing later in the meeting. Cllr Kibblewhite also confirmed that Renzland had been sent their initial cheque for the first job and were starting the next job on 22nd May 2017.

(c) School Crossing & Parking

Cllr Grover reported that he had knocked at every house on the Bracken Way Estate to discuss the new proposal raised by Cllr Bentley to obtain their views individually. It was agreed by the majority that white lines across the driveways, white lines on the corner junctions and yellow lines on corners along with making the estate a 20mph zone. Cllr Grover advised that he will relay these findings to Cllr Bentley for him to raise with NEPP.

(d) Local Council Awards Scheme

The clerk advised that the resolution to approve the LCAS work will be on the agenda next month and will go to the board in July.

ACTION:

Clerk

(e) LHP - Speed Limit Request

There was no update on this matter.

(f) The Lion

This was covered earlier in Cllr Davidson's report.

(g) Litter Pick

The litter pick was successful with 8 parish councillors in attendance along with residents. The parish council thanked Derek & Ena for preparing the refreshments.

(h) Bus Shelter - Light and Drainage

The clerk had circulated the quote received after some discussion it was requested that the clerk ask the contractor to quote for a sloped floor from back and sides to front as the soak away option would not work due to the soil type.

The clerk was also asked to chase Cllr De Courcy-Bower regarding the lighting as he had proposed to undertake this work himself in the previous meeting.

ACTION:

Clerk

Cllr DeCB

8 408/8 PLANNING REPORTS

170604 - Abbeywood, Peldon Road CO5 7PB

170633 - 50 Fingringhoe Road, CO5 7LB

The above planning reported had been issued with decision of approval.

9 408/9 CORRESPONDENCE

**Garden Waste Bags**

CBC had written a letter to advise the garden waste nags supplied by CBC will now be free of charge from June 2017.

**Aspen Build Ltd**

The clerk advised that she had chased several times by phone and email to request information of the payments being made for the 2 dwellings in Edward Marke Drive. It was advised that if no payment was received to advise the estate agents of the ongoing dispute.

**D Knight - Quote**

The clerk read out the quote received from D Knight for the installation of the posts on the grass verge. It was requested that the clerk ask if the quote could be made for non-concrete installation and to also obtain a letter from Cllr Bentley regarding the land.

ACTION:

Clerk

**Playground Sign - NES**

The clerk had received quotes for the play area signs. It was agreed to order 2 A3 signs this was proposed by Cllr Grover and seconded by Cllr Kibblewhite and agreed by all present for the clerk to instruct for the order to be carried out.

ACTION:

Clerk

### **Blackwater Garden Services**

The clerk had circulated the email received from Ross from Blackwater Garden Services regarding the grass cutting of Langenhoe Green. His concerns were the number of cuts and how it might damage his equipment. After much debate it was proposed by Cllr Wormell and seconded by Cllr Kibblewhite that Cllr Palmer-Slatter instruct Ross to cut the grass when needed, which may mean going over the original numbers of cuts agreed at the beginning of the year. This was agreed by all present.

### **Outdoor Gym Equipment - HAGS**

The clerk had circulated more quotes received for the proposed outdoor gym equipment. The council went outside to the proposed site for the equipment and then resumed at the meeting to agreed that option 1 on the quote and the site would be near Markes Piece. This was proposed by Cllr Wormell and seconded by Cllr Kibblewhite and agreed by all present for the clerk to instruct the contractor, however the assumptions on the quote would be addressed prior. Cllr Kibblewhite will draft a letter for the parish council to send to the contractor to answer these assumptions prior to commitment.

### **Noticeboard**

The clerk advised that she had received a quote for the new noticeboard but did not have it at the meeting. It was proposed by Cllr Wormell and seconded by Cllr Palmer-Slatter that if the quote was circulated by the clerk and everyone was happy that the noticeboard could be ordered on this basis. This was agreed by all present.

ACTION:

Clerk

## 10 409/10 FINANCE AND ACCOUNTS

### Accounts Payable

The following payment were approved schedule No 198:

Mrs C Collett (Salary May with addit hours)	£423.45
Blackwater Garden Services (Grass cutting)	£192.00
Blackwater Garden Services (Grass cutting)	£378.00
A&J Lighting Solution (Monthly streetlight maintenance)	£60.90
E-ON (Monthly Electricity charges)	£42.62
A&J Lighting Solution (Monthly streetlight maintenance)	£60.90
E-ON (Monthly Electricity charges)	£40.26
EALC (Affiliation Fees)	£293.74
Mr G Davis (Plants for Abberton Green)	£27.00
AON UK Limited (Annual Insurance)	£954.43
Sutcliffe Play Ltd (Remaining balance of play area installation)	£3,200.00
Mrs C Collett (Refreshments for Litter Pick)	£11.92
Mrs C Collett (Depreciation for Equipment)	£250.00
Mrs C Collett (Annual Use of Office)	£520.00
Mrs C Collett (Pension Contribution)	£90.45
CALC (Annual Subscription)	£35.00
<b>Total</b>	<b>£6,580.67</b>

It was proposed by Cllr Palmer-Slatter and seconded by Cllr Hine and agreed that the 16 cheques listed on the schedule 197 be approved for payment and they were signed by Cllr Dougherty and Cllr Wormell.

It was agreed that the cheque raised for Renzland be signed at the next meeting, once the work had been completed.

## 11 409/11 REPRESENTATIVES REPORTS

### (a) Footpaths/Tree Warden

There was nothing to report.

### (b) Abberton & Langenhoe Community Association

Cllr Palmer-Slatter reported that the quiz was very well attended raising a profit of £235.

She advised that £50 had been sent to Maryland Shrub End Day care Centre.

She also advised that tickets were still available for the 'Afternoon Tea' event on 3rd June at £2.50.

(c) Edward Markes Trust

There was nothing to report.

(d) Church Matters

There was nothing to report.

(e) Grass cutting/maintenance

Cllr Palmer-Slatter advised there had been 4 cuts so far, as discussed earlier that Langenhoe Green require more cuts than Abberton Green so the cost had been split by the contractor to reflect this. As mentioned additional cuts for Langenhoe Green and Markes Piece were approved by the council earlier in the meeting.

(f) Public Relations

The clerk advised that the next newsletter will be produced for June.

(g) Neighbourhood Watch

There was nothing to report.

(h) Youth Liaison

The clerk reported that the scavenger hunt was very well attended and very successful.

(i) Finance Working Party

The finance party had not met but the accounts had been agreed by the members.

(j) Property Maintenance

Cllr Hine reported that he records any issues once a month in the book and Cllr Grover checks the play area once a week and records in a book of any incidents.

(k) Speed Watch

Cllr Grover reported that 1 speed watch with 18 offenders, of which 11 were over 40mph and the police had caught 22 offenders.

(l) CALC

Cllr Dougherty reported that the next meeting was on 1st June 2017 at 7pm.

12 410/15 DATE OF THE NEXT MEETING

Monday 5th June 2017 at 7.30pm in the Village Hall, Edward Marke Drive.

The meeting closed at 9.15pm.